

**UNIVERSITY OF JOS  
FACULTY OF EDUCATION**

**DEPARTMENT OF SOCIAL SCIENCE EDUCATION**

**FIRST SEMESTER EXAMINATION 2018/2019 ACADEMIC SESSION**

**COURSE TITLE: LIBRARY ADMINISTRATION**

**COURSE CODE: LIS 403**

**CREDIT UNIT: 3**

**TIME ALLOWED: 3 HOURS**

**INSTRUCTIONS: ANSWER QUESTION ONE (1) AND ANY OTHER THREE (3) QUESTIONS .**

1. The number of levels of management increases when the size of the business and work force increases and vice-versa . Under how many levels can a University Library's Administration be managed, indicating each clearly?
2. Henri Fayol developed some functions of management which can be customized to suit any organization. How many are they? And what are these functions?
3. Do you agree there are components of management? If no, why? If yes state them.
4. Principles of management were propounded by several schools. Mention three (3) of Them. Who propounded the fourteen (14) principles? What are the principles?
5. The main job responsibility or functions of Administration are three fold. Do you agree with this assertion? If yes state them. If no why?
6. Management as a concept has been severally defined and explained by scholars and scholars. How did the American Management Association capture this?