



# Institutional Repository: Promoting Access to University Resources

By

**Martyns Eric Godwin**

Institutional Repository Administrator  
Systems Unit

Email: [martynse@unijos.edu.ng](mailto:martynse@unijos.edu.ng)

@

The Bauchi Road Campus Library  
University of Jos

**20<sup>th</sup> October, 2014**

# Aims and Objectives

With the growing concern of global visibility of materials and publications and the migration from traditional to digital Libraries, it is imperative for us to educate our community of the available set of services and technologies and how to interact with them. Participants will learn;

- Available technology (Institutional Repository)
- Benefits of Self Archiving
- How to Self Archive
- Answers to FAQs on Self Archiving

# Institutional Repository (IR)

Institutional repositories collect, preserve, and disseminate the intellectual output of an institution in digital form. Increasingly, institutional repositories include other items unique to the University as well, such as digitized historic documents and archival materials (Nykanen, Melissa 2011)

# IR Cont'd

An IR is a set of services and technologies that provide the means to collect, manage, provide access to, disseminate, and preserve digital materials produced at an institution. While most institutional repositories are based at colleges and Universities, they also exist in governmental agencies, museums, corporations, and other organizations. Within colleges and Universities, most IRs are managed by the Library.

(Markey, Rieh, St. Jean, Kim, and Yakel, 2007)".

# What is Dspace?

- Dspace is an open source repository application that allows you to capture, store, index, preserve and distribute your digital material including text, video, audio and data. Dspace provides a way to manage your materials and publications in a professionally maintained repository to give them greater visibility and accessibility over time.
- There are over 1000 digital repositories worldwide using the Dspace application for a variety of digital archiving needs. Dspace is most often used as an institutional repository a platform that provides access to research output, scholarly publications, library collections, and more.

# Dspace Cont'd

- The Dspace application has many customizable features and tools for managing digital content, enabling digital preservation and providing accessibility to your materials.
- As an open source application, there is a very active community of developers, researchers and users worldwide that contribute their expertise to enhance the Dspace application.

# Dspace Cont'd

The first public version of Dspace was released in November 2002 as a joint effort between developers from MIT and HP Labs. Following the first user group meeting in March 2004, a group of interested institutions formed the Dspace Federation which determined the governance of the future software development by adopting the Apache Foundation's community development model as well establishing the Dspace Committer Group. In July 2007 as the Dspace user community grew larger HP and MIT jointly formed the Dspace Foundation, a not-for-profit organization that provided leadership and support. In May 2009 collaboration on related projects and growing synergies between the Dspace Foundation and the Fedora Commons organization led to the joining of the two organizations to pursue their common mission in a not-for-profit called DuraSapce. Currently the Dspace software and user community receives leadership and guidance from DuraSapce.

For More on DuraSpace visit: <http://www.duraspace.org>

For more on Dspace visit: <http://www.dspace.org>

# Dspace has four main roles:

- Create global visibility
- Facilitates the capture and ingest of materials, including metadata about the materials
- Facilitates easy access to the materials, both by listing and searching
- Facilitates the long-term preservation of the materials.



# DSpace can be used to store any type of digital materials, including:

- Conference papers
- Technical report
- Book Chapter
- Books
- Theses
- Data sets
- Article
- Learning Object
- Administrative records
- Map
- Presentation
- Recording, musical
- Recording, oral
- Images
- Audio files
- Video files
- Working paper
- Learning objects

# Benefits of Using Dspace

- Preserve anything, find everything.
- Stop rebuilding, start archiving.
- Maintain complete control of your content.
- Backed by a global community.
- A solution that adapts to your needs.

# Self Archiving

To self-archive is to deposit a digital document in a publicly accessible website.

There are currently two ways to submit your research output into the repository:

- Self deposit
- Mediated deposit

**Note:**

Materials to be archived may be in soft copy or hard copy can be scanned in PDF format before depositing.

# Benefits of Self Archiving

- Maximize visibility
- Accessibility of one's research, and hence the usage and impact of one's work.
- Add to Knowledge

# Is self-archiving legal?

- Texts that an author has himself written are his own intellectual property.
- The author holds the copyright and is free to give away or sell copies, on-paper or on-line (e.g., by self-archiving), as he sees fit.
- Self-archiving of one's own, non-plagiarized texts is in general legal in all cases but for the following exceptions;

# Is self-archiving legal? Cont'd

- *Exception 1:* Where exclusive copyright in a "work for hire" has been transferred by the author to a publisher -- i.e., the author has been paid (or will be paid royalties) in exchange for the text -- the author may not self-archive it. The text is still the author's "intellectual property," in the sense that authorship is retained by the author, and the text may not be plagiarized by anyone, but the exclusive right to sell or give away copies of it has been transferred to the publisher.

# Is self-archiving legal? Cont'd

- *Exception 2:* Where exclusive copyright has been assigned by the author to a journal publisher for a peer-reviewed draft, copy-edited and accepted for publication by that journal, then *that draft* may not be self-archived by the author (without the publisher's permission).

<http://irepos.unijos.edu.ng/jspui>





# Visiting us for the first time?

## Here is how to register

The screenshot shows a web browser window displaying the University of Jos Institutional Repository. The browser's address bar shows the URL `irepos.unijos.edu.ng/jspui/`. The page header features the University of Jos logo and the text "UNIVERSITY OF JOS NIGERIA Institutional Repository". Below the header, a banner image shows a modern building. The main content area is titled "University of Jos Institutional Repository >" and contains a section titled "University of Jos Institutional Repository is now live!". This section describes the repository as an online store for collecting, preserving, and disseminating digital output. It lists the main objectives of DSpace: to create global visibility for the University's scholarly research, to provide open access to the University research output by self-archiving it, to collect content in a single location, and to store and preserve other University digital assets, including unpublished literature (e.g. theses or technical reports). Below this, a section titled "Our Goal" states the aim to nurture a University of high international standard so that the quality of the institution is rated the best in Nigeria. A red arrow points from the text "Click to register" to a link in the "Sign on to:" section. The "Sign on to:" section includes links for "Receive email updates", "My DSpace authorized users", and "Edit Profile". The "Quick Links" section on the right includes links for "Electronic Databases", "Open Access Resources", and "Unijos Website". The "RSS Feeds" section shows two RSS feeds with labels "RSS 1.0" and "RSS 2.0". The "Search" section at the bottom left has a text input box and a "Go" button. The browser's taskbar at the bottom shows various application icons and the system clock indicating 12:08 PM on 9/16/2014.

File Edit View History Bookmarks Tools Help

University of Jos Institution... x +

irepos.unijos.edu.ng/jspui/ Bing

Most Visited Getting Started Suggested Sites Web Slice Gallery Google Biological Research - ... Bright Young likes his ...

**UNIVERSITY OF JOS NIGERIA**  
Institutional Repository

Search DSpace  
Go  
Advanced Search  
Home

Browse  
Communities & Collections  
Issue Date  
Author  
Title  
Subject

Sign on to:  
Receive email updates  
My DSpace authorized users  
Edit Profile  
Help  
About DSpace

University of Jos Institutional Repository >

**University of Jos Institutional Repository is now live!**

University of Jos Institutional Repository is an online store for collecting, preserving and disseminating in digital form the intellectual output of the University of Jos.

The main objectives of Dspace are;

- To create global visibility for the University's scholarly research
- To provide open access to the University research output by self-archiving it
- To collect content in a single location
- To store and preserve other University digital assets, including unpublished literature (e.g theses or technical reports)

**Our Goal**

To nurture a University of high international standard so that the quality of the institution is rated the best in Nigeria

**Dspace Web User Interface**

**Click to register**

**Quick Links**  
Electronic Databases  
Open Access Resources  
Unijos Website  
Google scholar  
Submit Query

**RSS Feeds**  
RSS 1.0  
RSS 2.0 RSS

**Search**  
Enter some text in the box below to search DSpace.  
Go

12:08 PM  
9/16/2014



# UNIVERSITY OF JOS NIGERIA

## Institutional Repository



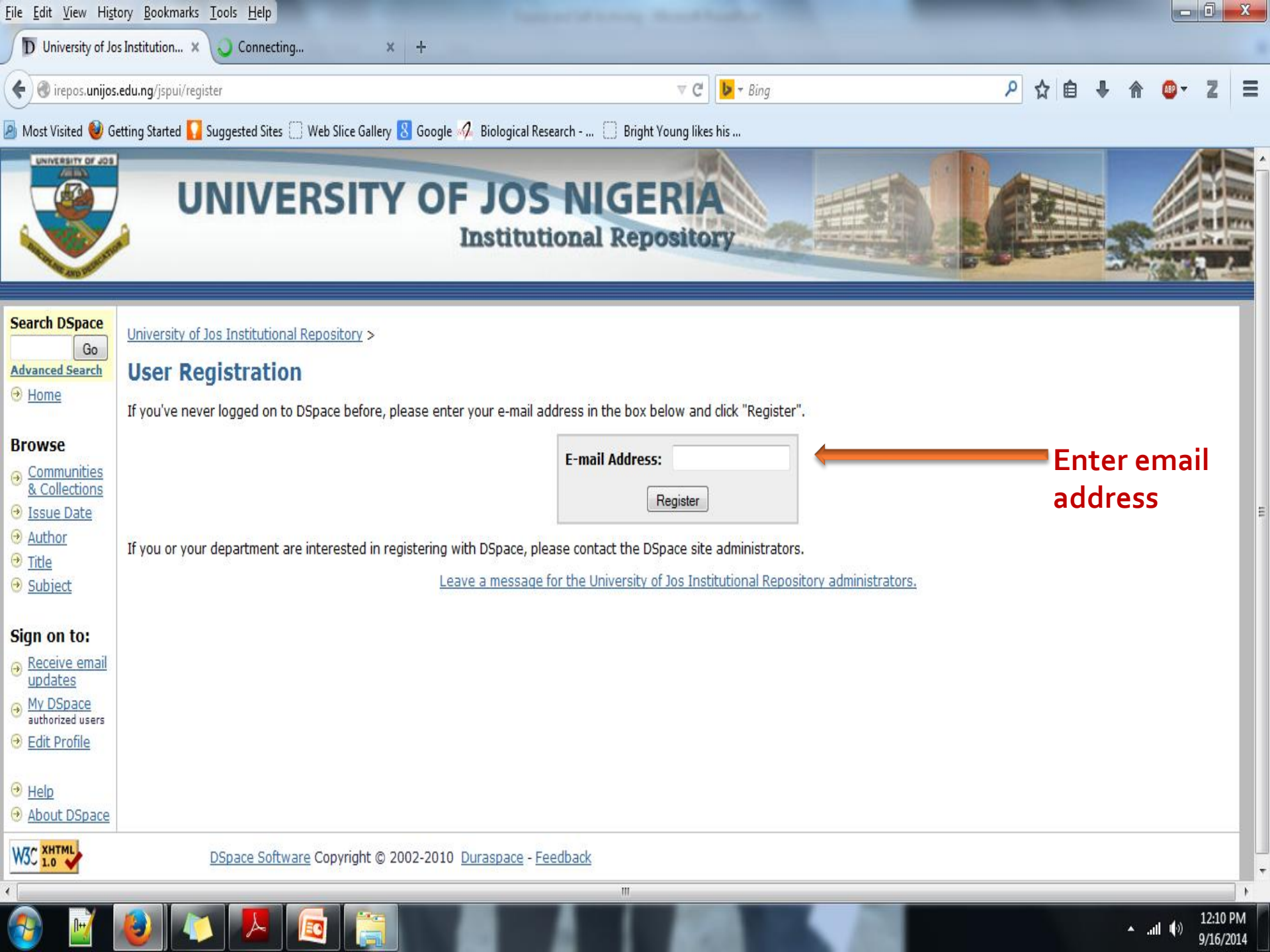
### Log In to DSpace

[Help...](#)[New user? Click here to register.](#)**Click Here**

Please enter your e-mail address and password into the form below.

**E-mail Address:****Password:**[Have you forgotten your password?](#)

DSpace Software Copyright © 2002-2010 [Duraspace](#) - [Feedback](#)



# UNIVERSITY OF JOS NIGERIA

## Institutional Repository



### Search DSpace

[Advanced Search](#)

[Home](#)

### Browse

- [Communities & Collections](#)
- [Issue Date](#)
- [Author](#)
- [Title](#)
- [Subject](#)

### Sign on to:

- [Receive email updates](#)
- [My DSpace authorized users](#)
- [Edit Profile](#)
- [Help](#)
- [About DSpace](#)

[University of Jos Institutional Repository](#) >

## User Registration

If you've never logged on to DSpace before, please enter your e-mail address in the box below and click "Register".

E-mail Address:

← Enter email address

If you or your department are interested in registering with DSpace, please contact the DSpace site administrators.

[Leave a message for the University of Jos Institutional Repository administrators.](#)







## Search DSpace

[Advanced Search](#)

[Home](#)

## Browse

[Communities & Collections](#)

[Issue Date](#)

[Author](#)

[Title](#)

[Subject](#)

## Sign on to:

[Receive email updates](#)

[My DSpace](#)  
authorized users

[Edit Profile](#)

[Help](#)

[About DSpace](#)

[University of Jos Institutional Repository](#) >

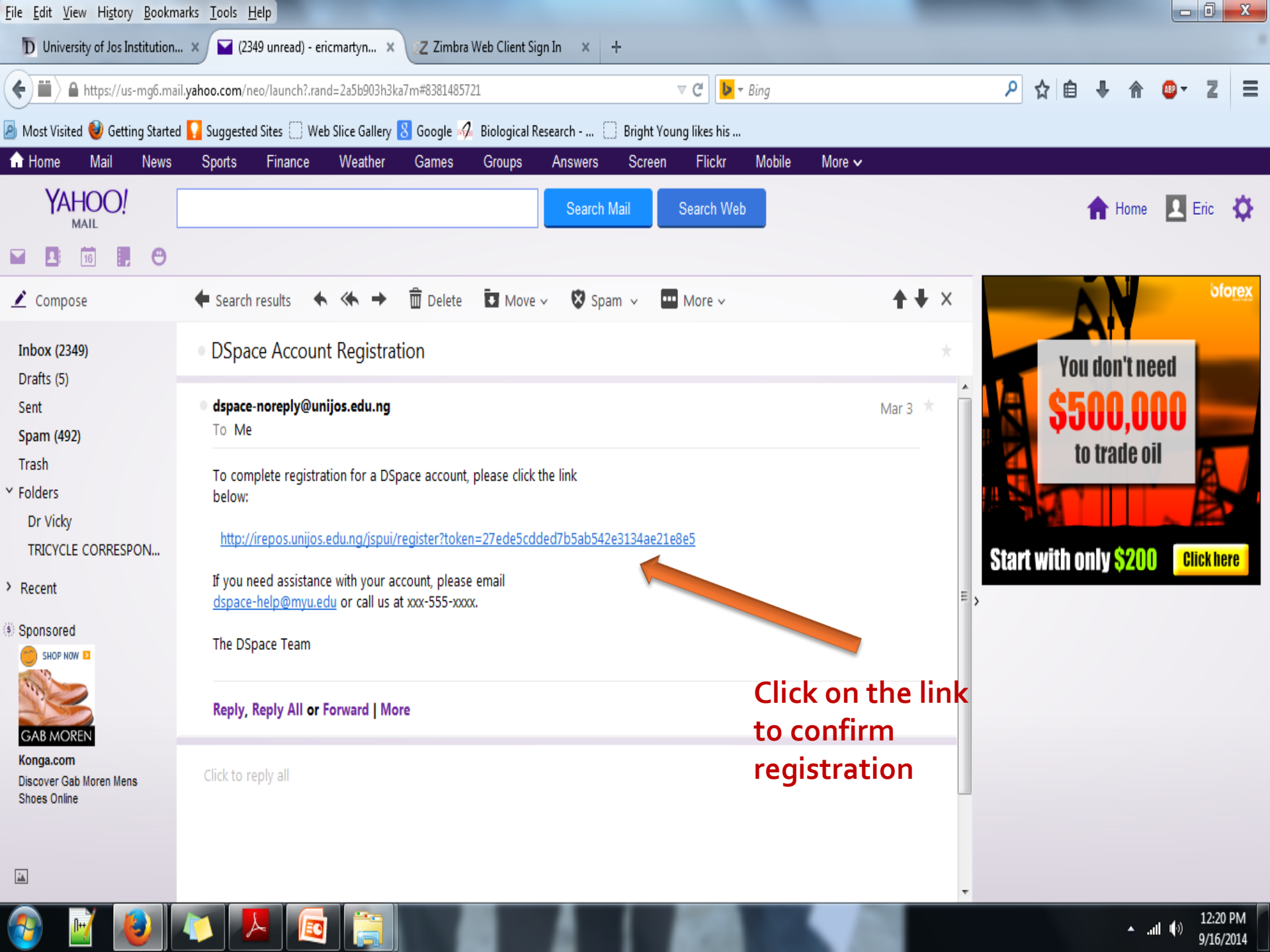
## Registration E-mail Sent

You have been sent an e-mail containing a special URL, or "token". When you visit this URL, you will need to fill out some simple information. After that, you'll be ready to log into DSpace!



[DSpace Software](#) Copyright © 2002-2010 [Duraspace](#) - [Feedback](#)





Search Mail

Search Web



Compose

Search results Delete Move Spam More

- Inbox (2349)
- Drafts (5)
- Sent
- Spam (492)
- Trash
- Folders
  - Dr Vicky
  - TRICYCLE CORRESPON...

Recent

Sponsored



Konga.com Discover Gab Moren Mens Shoes Online

### DSpace Account Registration

dspace-noreply@unijos.edu.ng

Mar 3

To Me

To complete registration for a DSpace account, please click the link below:

<http://irepos.unijos.edu.ng/jspui/register?token=27ede5cdded7b5ab542e3134ae21e8e5>

If you need assistance with your account, please email [dspace-help@myu.edu](mailto:dspace-help@myu.edu) or call us at xxx-555-xxxx.

The DSpace Team

Reply, Reply All or Forward | More

Click to reply all

Click on the link to confirm registration

bforex

You don't need \$500,000 to trade oil


Start with only \$200 Click here

FileEditViewHistoryBookmarksToolsHelp

University of Jos Institution... (1128 unread) - danieligoc... University of Jos Institution... Zimbra Web Client Sign In New Tab


irepos.unijos.edu.ng/jspui/register?token=ef9c7ac396f9d85d1356ca6967b04c2b Bing

Most Visited Getting Started Suggested Sites Web Slice Gallery Google Biological Research - ... Bright Young likes his ...



# UNIVERSITY OF JOS NIGERIA

## Institutional Repository



Search DSpace

Go

Advanced Search

Home

Browse

Communities & Collections

Issue Date

Author

Title

Subject

Sign on to:

Receive email updates

My DSpace authorized users

Edit Profile

Help

About DSpace

University of Jos Institutional Repository >

### Registration Information

Please enter the following information. The fields marked with a \* are required.

First name\*:

Last name\*:

Contact telephone:

Language:

English

Please choose a password and enter it into the box below, and confirm it by typing it again into the second box. It should be at least six characters long.

Password:

Again to Confirm:

Complete Registration

Provide the information

Click on Complete Registration

W3C XHTML 1.0

DSpace Software Copyright © 2002-2010 Duraspace - Feedback

12:34 PM

9/16/2014





## Search DSpace

 Go[Advanced Search](#)[Home](#)

## Browse

[Communities & Collections](#)[Issue Date](#)[Author](#)[Title](#)[Subject](#)

## Sign on to:

[Receive email updates](#)[My DSpace](#)  
authorized users[Edit Profile](#)[Help](#)[About DSpace](#)[University of Jos Institutional Repository](#) >

## Registration Complete

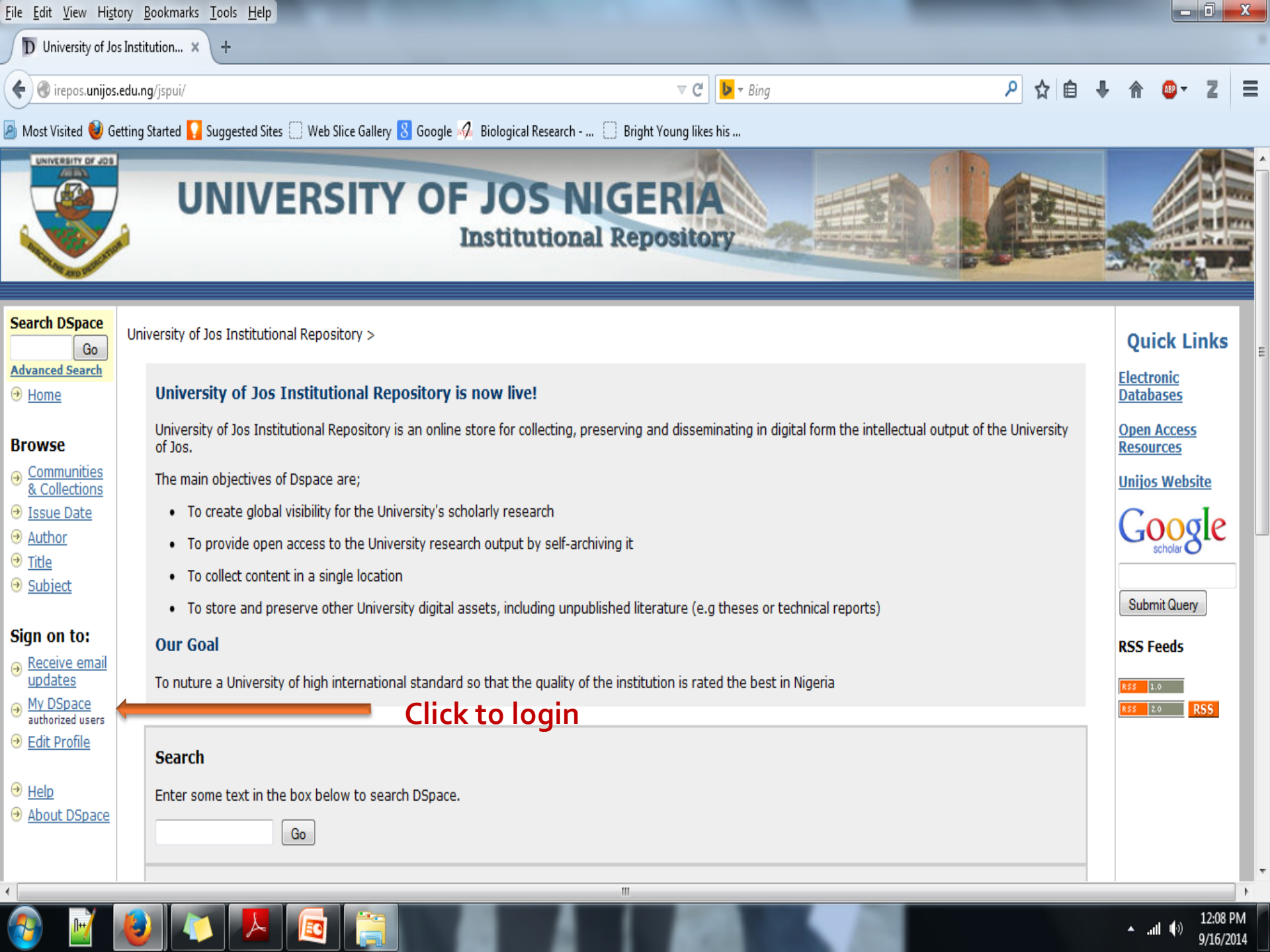
Thank you Daniel ,

You're now registered to use the DSpace system. You can subscribe to collections to receive e-mail updates about new items.

[Return to DSpace Home](#)

[DSpace Software](#) Copyright © 2002-2010 [Duraspace](#) - [Feedback](#)





# UNIVERSITY OF JOS NIGERIA

## Institutional Repository



### Search DSpace

[Advanced Search](#)

[Home](#)

### Browse

[Communities & Collections](#)

[Issue Date](#)

[Author](#)

[Title](#)

[Subject](#)

### Sign on to:

[Receive email updates](#)

[My DSpace](#)  
authorized users

[Edit Profile](#)

[Help](#)

[About DSpace](#)

University of Jos Institutional Repository >

### University of Jos Institutional Repository is now live!

University of Jos Institutional Repository is an online store for collecting, preserving and disseminating in digital form the intellectual output of the University of Jos.

The main objectives of Dspace are;

- To create global visibility for the University's scholarly research
- To provide open access to the University research output by self-archiving it
- To collect content in a single location
- To store and preserve other University digital assets, including unpublished literature (e.g theses or technical reports)

### Our Goal

To nurture a University of high international standard so that the quality of the institution is rated the best in Nigeria

### Search

Enter some text in the box below to search DSpace.

### Quick Links

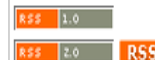
[Electronic Databases](#)

[Open Access Resources](#)

[Unijos Website](#)

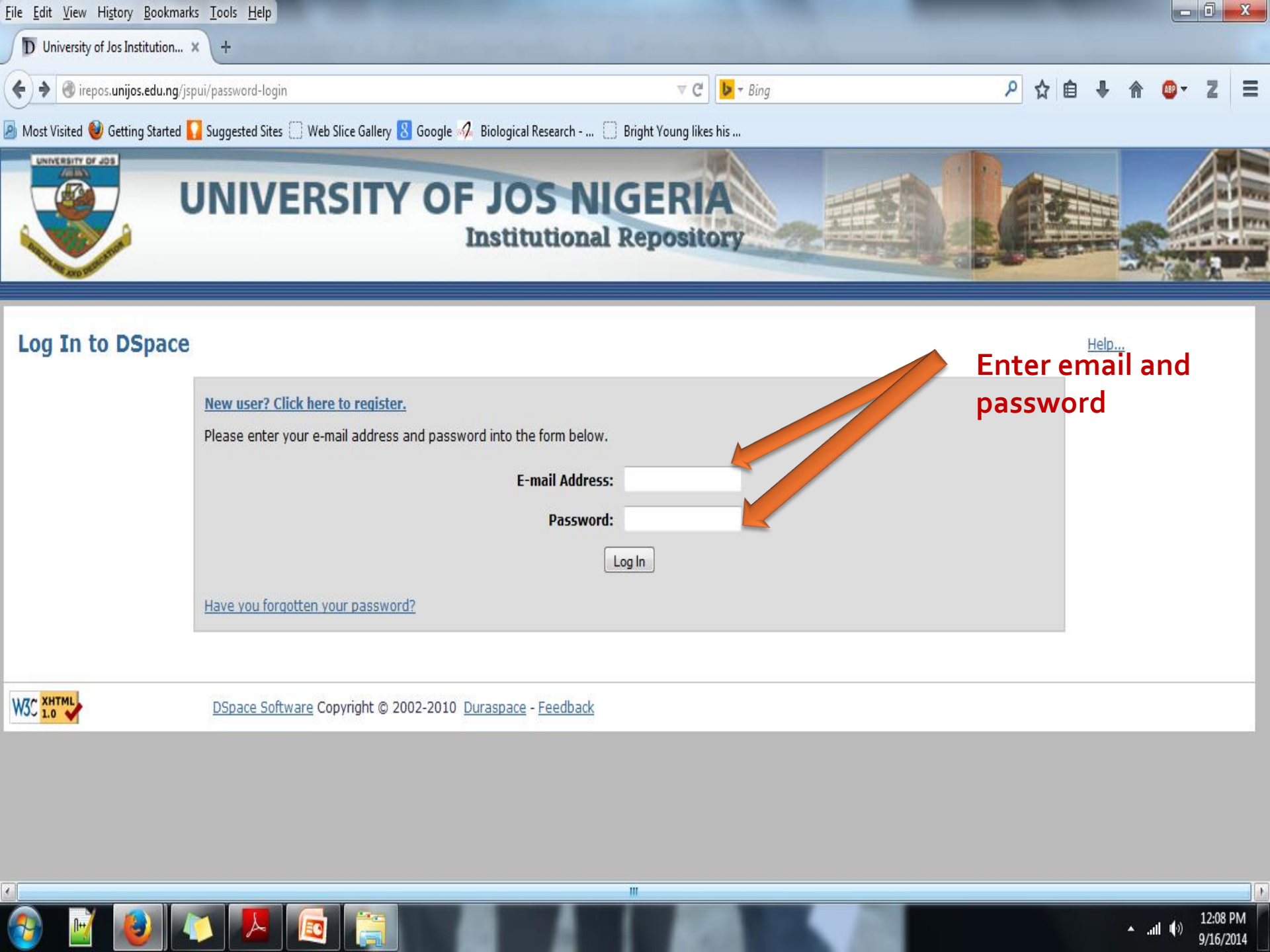


### RSS Feeds



Click to login





## Log In to DSpace

[New user? Click here to register.](#)

Please enter your e-mail address and password into the form below.

E-mail Address:

Password:

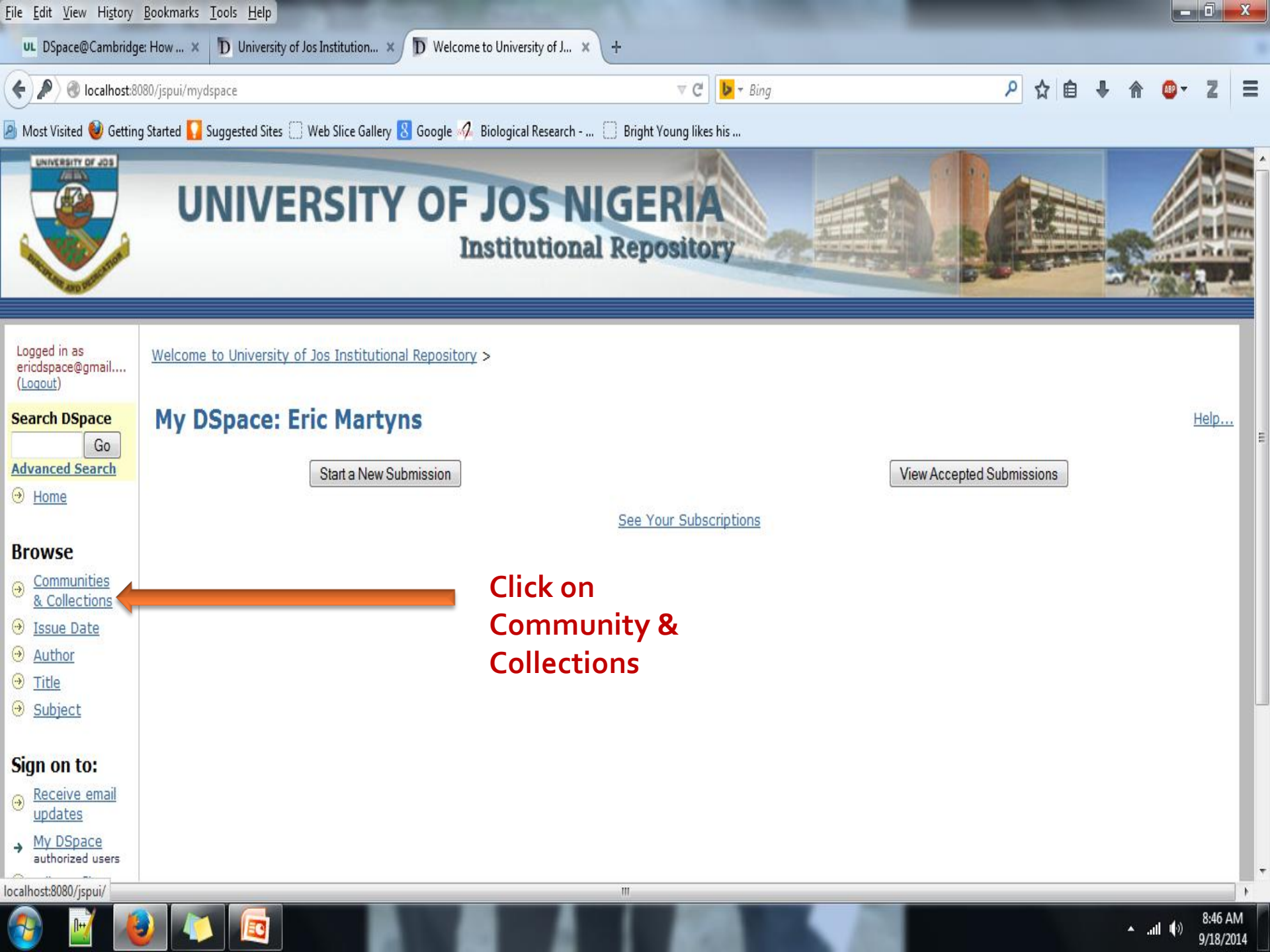
Log In

[Have you forgotten your password?](#)

[Help...](#)  
**Enter email and  
password**



DSpace Software Copyright © 2002-2010 [Duraspace](#) - [Feedback](#)



Logged in as  
ericdspace@gmail....  
(Logout)

Search DSpace  
Go

Advanced Search

Home

Browse

- Communities & Collections
- Issue Date
- Author
- Title
- Subject

Sign on to:

- Receive email updates
- My DSpace authorized users

Welcome to University of Jos Institutional Repository >

My DSpace: Eric Martyns

Start a New Submission

View Accepted Submissions

See Your Subscriptions

Help...

Click on  
Community &  
Collections

**Sign on to:**

- Receive email updates
- My DSpace authorized users
- Edit Profile
- Administer
- Help
- About DSpace

**Education**

- Arts and Education
- Library and Information Science
- Science and Technology Education
- Social Science Education
- Special Education and Rehabilitation Sciences

**Environmental Sciences**

- Architecture
- Building
- Estate Management
- Geography and Planning
- Quantity Surveying
- Urban and Regional Planning

**General Studies****Law****Library**

- Library Seminar

**Management Sciences**

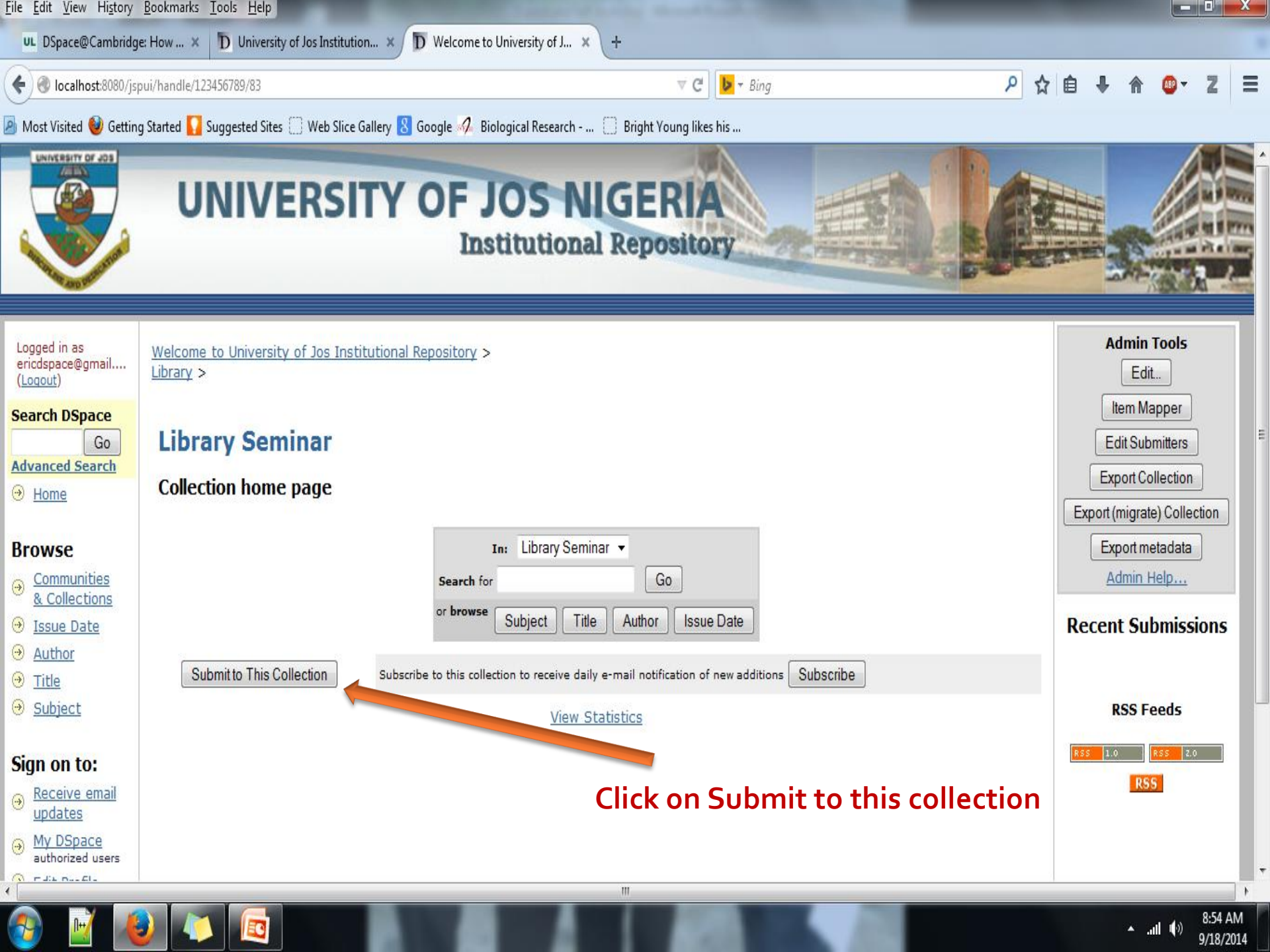
- Accounting
- Business Management
- Management Sciences

**Medical Sciences**

- Anaesthesia
- Anatomy
- Biochemistry
- Chemical Pathology
- Community Health

Click on Library Seminar





Logged in as  
ericdspace@gmail....  
(Logout)

#### Search DSpace

 Go[Advanced Search](#)[Home](#)

#### Browse

[Communities  
& Collections](#)[Issue Date](#)[Author](#)[Title](#)[Subject](#)

#### Sign on to:

[Receive email  
updates](#)[My DSpace  
authorized users](#)[Edit Profile](#)

[Welcome to University of Jos Institutional Repository](#) >  
[Library](#) >

## Library Seminar

### Collection home page

In: Library Seminar

Search for

Go

or browse

Subject

Title

Author

Issue Date

Submit to This Collection

Subscribe to this collection to receive daily e-mail notification of new additions

Subscribe

[View Statistics](#)

Click on Submit to this collection

#### Admin Tools

Edit...

Item Mapper

Edit Submitters

Export Collection

Export (migrate) Collection

Export metadata

[Admin Help...](#)

#### Recent Submissions

#### RSS Feeds

RSS 1.0

RSS 2.0

RSS




FileEditViewHistoryBookmarksToolsHelp

ULDSpace@Cambridge: How ... xUniversity of Jos Institution... xWelcome to University of J... x


localhost:8080/jspui/submit

Bing

Most VisitedGetting StartedSuggested SitesWeb Slice GalleryGoogleBiological Research - ...Bright Young likes his ...



UNIVERSITY OF JOS NIGERIA  
Institutional Repository



DescribeDescribeDescribeUploadVerifyLicenseComplete

Submit: Describe this Item

Please check the boxes next to the statements that apply to this submission. [More Help...](#)


☐The item has more than one title, e.g. a translated title


☒The item has been published or publicly distributed before

☐The item consists of more than one file

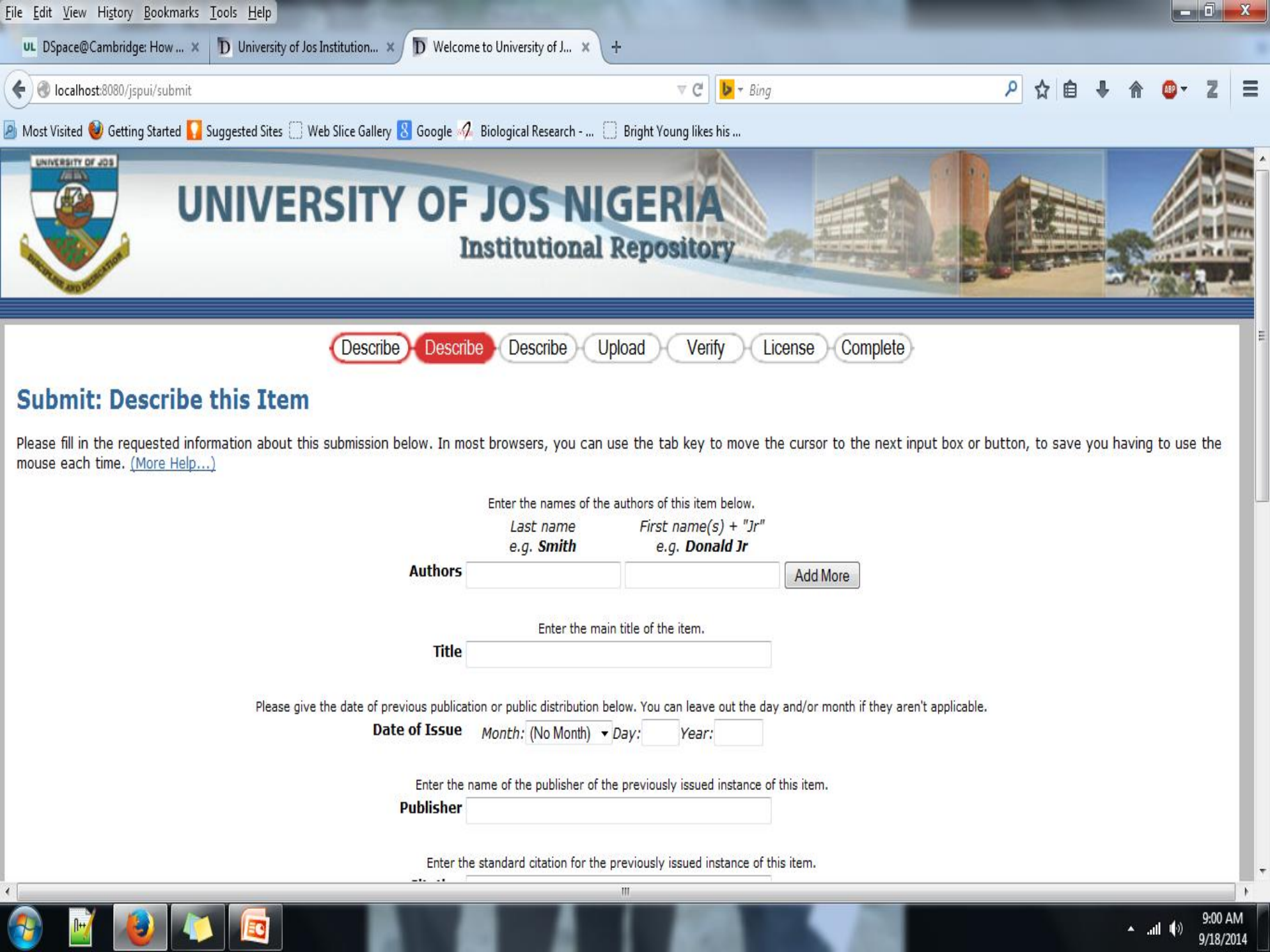
Click the Next button

Next >Cancel/Save

DSpace Software Copyright © 2002-2010 [Duraspace](#) - [Feedback](#)



8:57 AM  
9/18/2014



## Submit: Describe this Item

Please fill in the requested information about this submission below. In most browsers, you can use the tab key to move the cursor to the next input box or button, to save you having to use the mouse each time. ([More Help...](#))

Enter the names of the authors of this item below.

*Last name*  
e.g. **Smith**

*First name(s) + "Jr"*  
e.g. **Donald Jr**

**Authors**

Add More

Enter the main title of the item.

**Title**

Please give the date of previous publication or public distribution below. You can leave out the day and/or month if they aren't applicable.

**Date of Issue**

Month: (No Month) ▼

Day:

Year:

Enter the name of the publisher of the previously issued instance of this item.

**Publisher**

Enter the standard citation for the previously issued instance of this item.

Enter the standard citation for the previously issued instance of this item.

**Citation**

Enter the series and number assigned to this item by your community.

*Series Name*

*Report or Paper No.*

**Series/Report No.**

Add More

If the item has any identification numbers or codes associated with it, please enter the types and the actual numbers or codes below.

**Identifiers**

ISSN

Add More

Select the type(s) of content of the item. To select more than one value in the list, you may have to hold down the "CTRL" or "Shift" key.

**Type**

Animation  
Article  
Book  
Book chapter  
Dataset  
Learning Object

Select the language of the main content of the item. If the language does not appear in the list below, please select 'Other'. If the content does not really have a language (for example, if it is a dataset or an image) please select 'N/A'.

**Language**

N/A

N/A  
English (United States)  
English  
Spanish  
German  
French  
Italian  
Japanese  
Chinese  
(Other)

< Previous

Next >

Cancel/Save



## Institutional Repository

[Describe](#) [Describe](#) [Describe](#) [Upload](#) [Verify](#) [License](#) [Complete](#)

## Submit: Describe this Item

Please fill further information about this submission below. ([More Help...](#))

Enter appropriate subject keywords or phrases below.

**Subject Keywords**

Add More

Enter the abstract of the item below.

**Abstract**

Enter the names of any sponsors and/or funding codes in the box below.

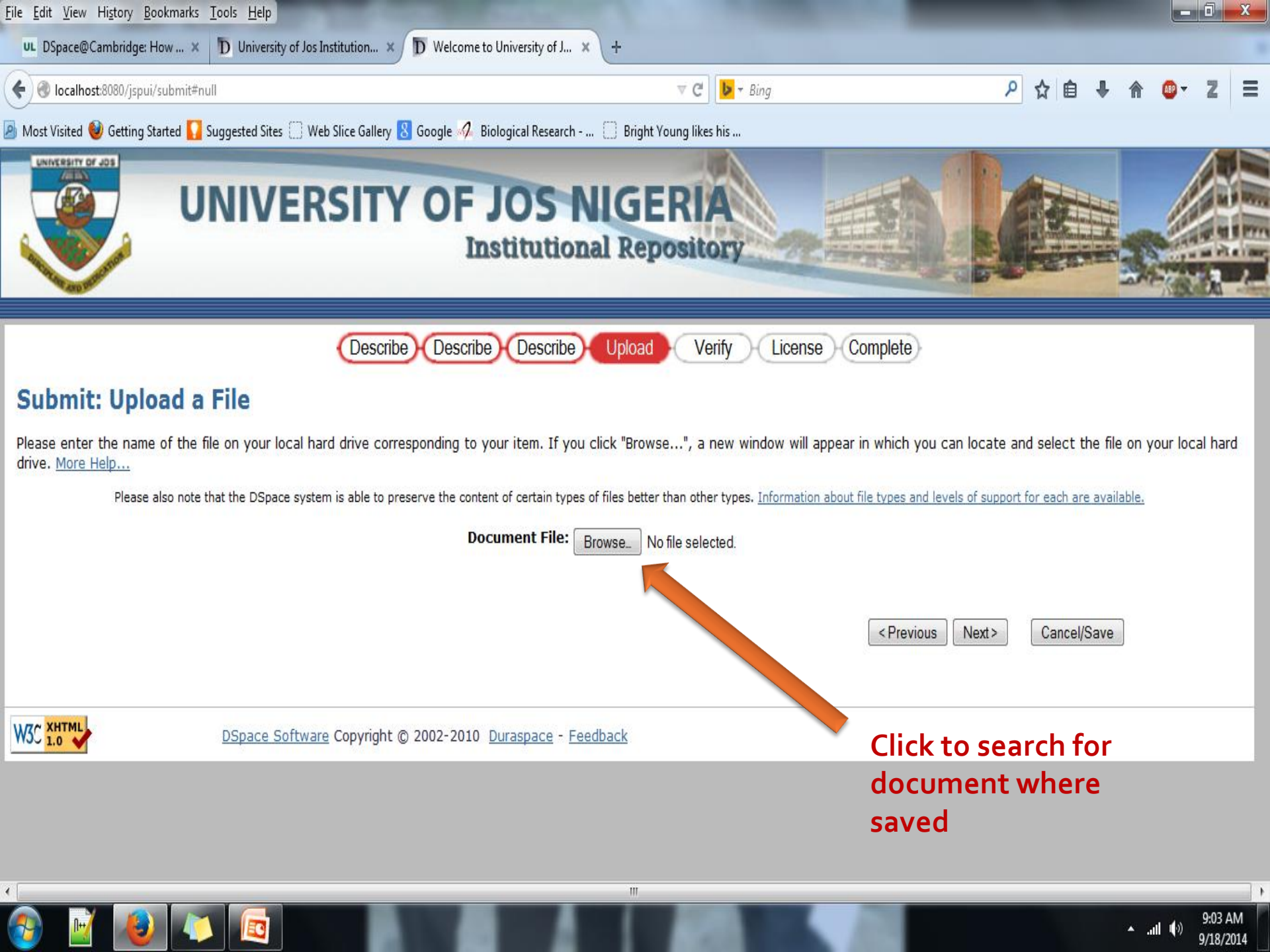
**Sponsors**

Enter any other description or comments in this box.

**Description**







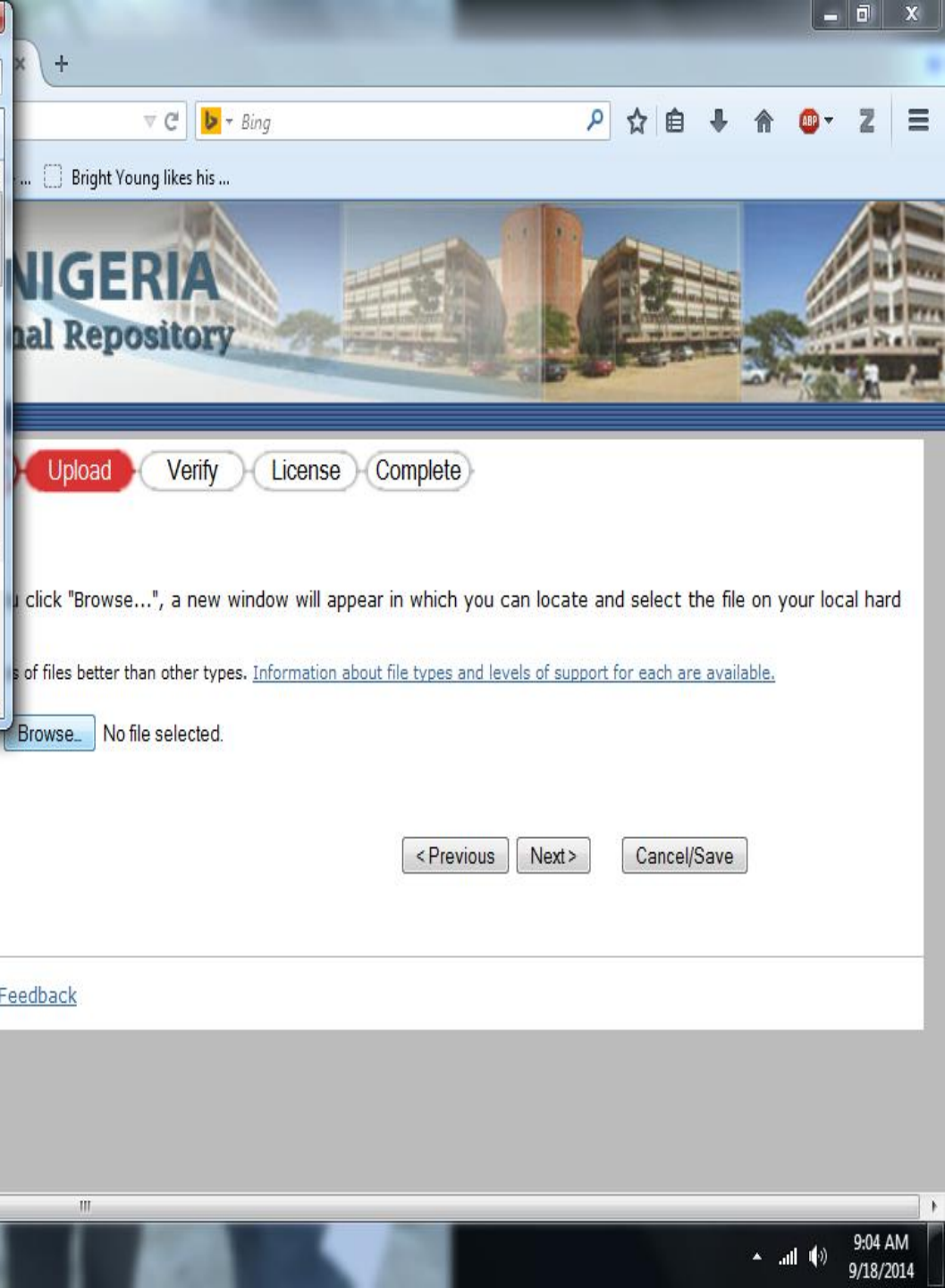
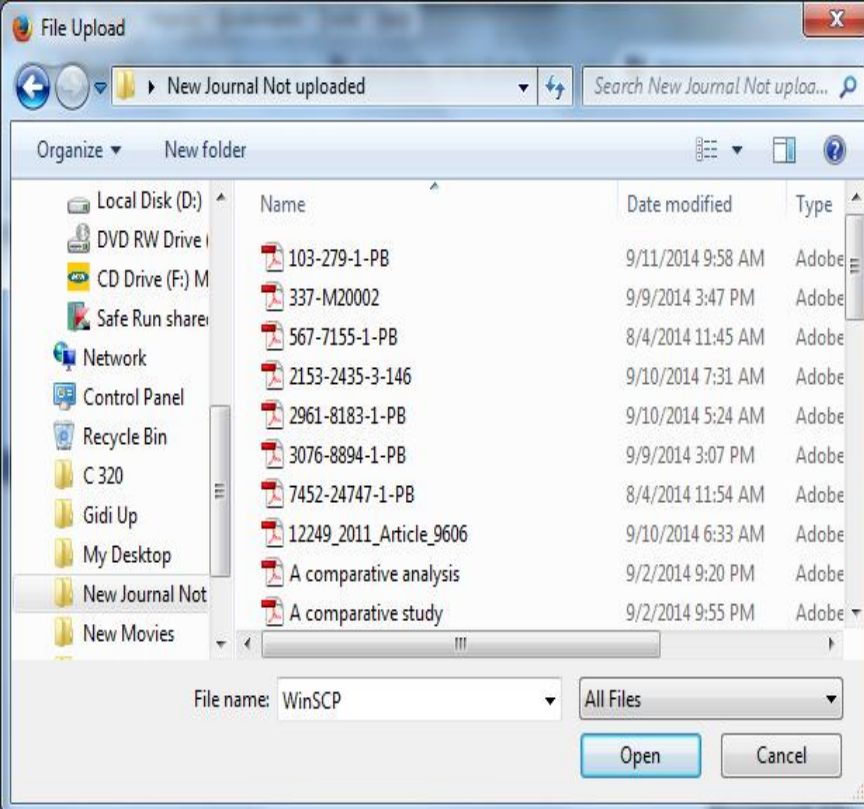
## Submit: Upload a File

Please enter the name of the file on your local hard drive corresponding to your item. If you click "Browse...", a new window will appear in which you can locate and select the file on your local hard drive. [More Help...](#)

Please also note that the DSpace system is able to preserve the content of certain types of files better than other types. [Information about file types and levels of support for each are available.](#)

Document File:  No file selected.

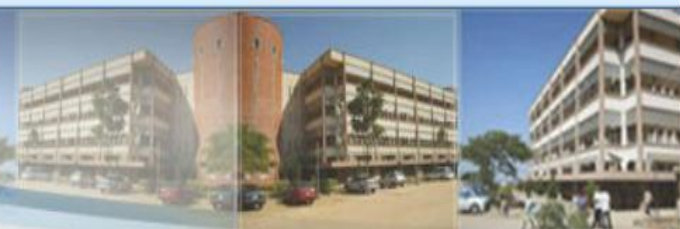
Click to search for  
document where  
saved





# UNIVERSITY OF JOS NIGERIA

## Institutional Repository



Describe

Describe

Describe

Upload

Verify

License

Complete

## Submit: File Uploaded Successfully

**Your file was successfully uploaded.**

Here are the details of the file you have uploaded. Please check the details before going to the next step. [More Help...](#)

File	Size	File Format
<a href="#">7452-24747-1-PB.pdf</a>	407,135 bytes	Adobe PDF ( <a href="#">known</a> )

[Click here if this is the wrong format](#)[Click here if this is the wrong file](#)

You can verify that the file has been uploaded correctly by:

- Clicking on the filename above. This will download the file in a new browser window, so that you can check the contents.
- The system can calculate a checksum you can verify. [Click here for more information.](#) [Show checksums](#)

&lt; Previous

Next &gt;

Cancel/Save





Describe

Describe

Describe

Upload

Verify

License

Complete

## Submit: Verify Submission

**Not quite there yet**, but nearly!

Please spend a few minutes to examine what you've just submitted below. If anything is wrong, please go back and correct it by using the buttons next to the error, or by clicking on the progress bar at the top of the page. [More Help...](#)

**If everything is OK**, please click the "Next" button at the bottom of the page.

You can safely check the files which have been uploaded - a new window will be opened to display them.

**Item has more than one title:** No

**Previously published item:** Yes

[Correct one of these](#)

**Item consists of more than one file:** No

**Authors** Martyns, Eric

**Title** Hypoglycaemic and Hypolipidaemic Effects of the Aqueous Leaf Extract of *Murraya Koenigii* in Normal and Alloxan-Diabetic Rats.

**Date of Issue** 2005

**Publisher** None

**Citation** None

**Series/Report No.** None

**Identifiers** None

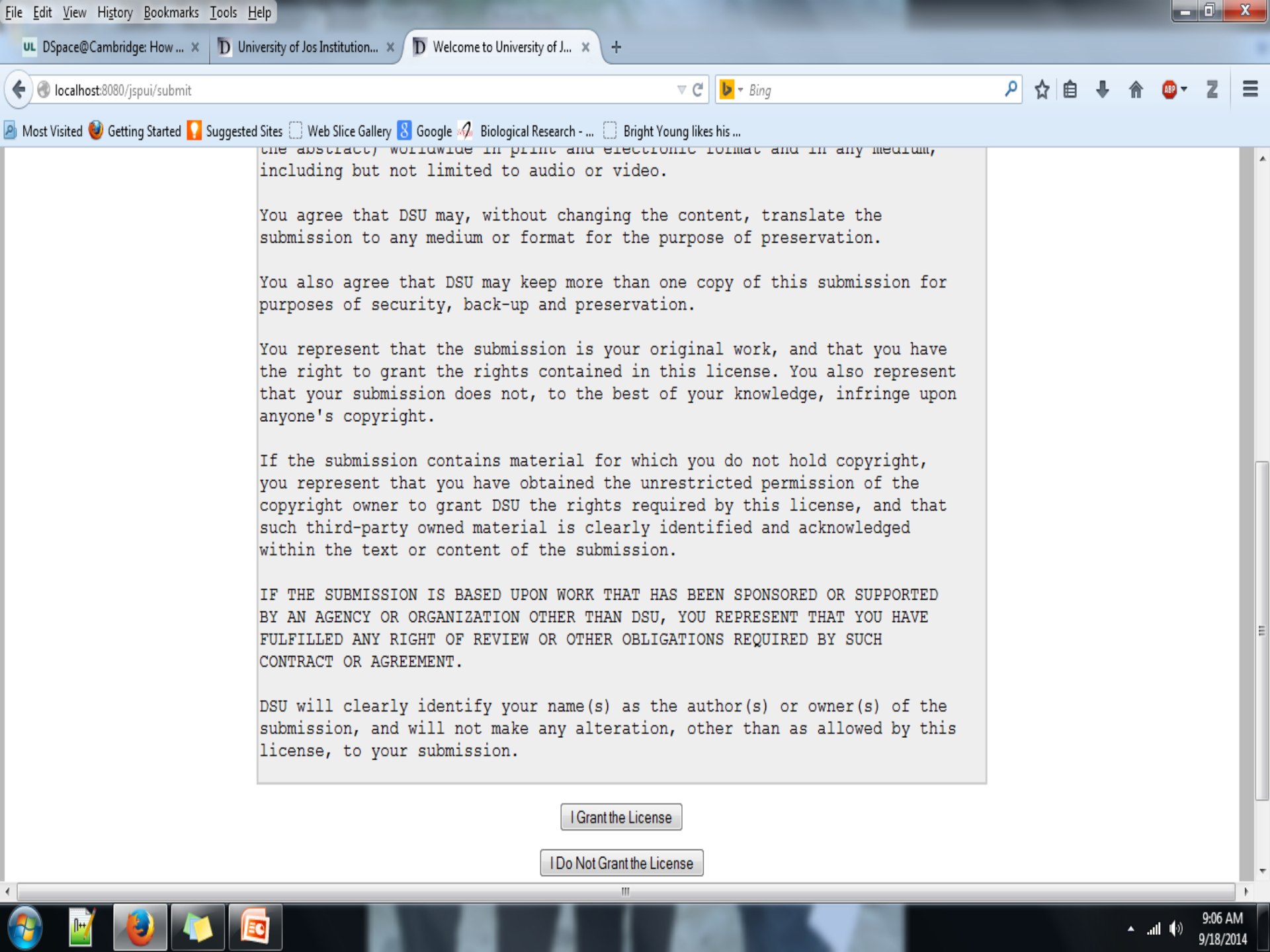
**Type** Article

**Language** English

[Correct one of these](#)

**Subject Keywords** None





the abstract, worldwide in print and electronic format and in any medium, including but not limited to audio or video.

You agree that DSU may, without changing the content, translate the submission to any medium or format for the purpose of preservation.

You also agree that DSU may keep more than one copy of this submission for purposes of security, back-up and preservation.

You represent that the submission is your original work, and that you have the right to grant the rights contained in this license. You also represent that your submission does not, to the best of your knowledge, infringe upon anyone's copyright.

If the submission contains material for which you do not hold copyright, you represent that you have obtained the unrestricted permission of the copyright owner to grant DSU the rights required by this license, and that such third-party owned material is clearly identified and acknowledged within the text or content of the submission.

IF THE SUBMISSION IS BASED UPON WORK THAT HAS BEEN SPONSORED OR SUPPORTED BY AN AGENCY OR ORGANIZATION OTHER THAN DSU, YOU REPRESENT THAT YOU HAVE FULFILLED ANY RIGHT OF REVIEW OR OTHER OBLIGATIONS REQUIRED BY SUCH CONTRACT OR AGREEMENT.

DSU will clearly identify your name(s) as the author(s) or owner(s) of the submission, and will not make any alteration, other than as allowed by this license, to your submission.

I Grant the License

I Do Not Grant the License

# Questions



**Thank You**

# References

- <http://www.eprints.org/openaccess/self-faq/#self-archiving>
- <http://www.budapestopenaccessinitiative.org>